

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, JULY 8, 2008***

The meeting was called to order at 6:40pm. Selectmen present were: Michael Woodworth, Rosanne Gilbert, and Wes Moore. Others present were: Maureen Smith, Police Chief Reed, and Sue McKinnon.

Maureen Smith gave a final report to the Selectmen on the 2006 IRS Audit of the Town's payroll. After reviewing the report, Wes Moore signed the response to the IRS. No additional funds are due to the IRS or to any of the Town employees.

Chief Reed advised that the defibrillator should arrive in a week or so and then training will begin.

He also advised that the Hazardous Mitigation Plan is waiting for information from Clay Mitchell. Once that is received, the Plan will be sent to the Rockingham Planning Commission for review. After the review, a public hearing will be held.

The Chief informed the Selectmen that the camera has been installed in the police cruiser. Officer training on the use of the camera will take place soon.

He also stated that there were no problems with the road race which was recently held in Town. The Police Department put cones out on the road this year to make drivers aware that they needed to slow down in the race area.

The DWI and Speed Grants are ongoing and the Underage Drinking Grant with Epping and Newmarket will start soon.

The Chief advised that the revisions to the Employee Handbook should be completed soon and be available for review by the Selectmen.

The Chief informed the Selectmen that the number of people speeding in Newfields has decreased quite a bit.

Checks were signed.

A letter to the New Hampshire Department of Transportation was signed relative to Map 202 lots 10 and 11.

Correspondence from Comcast was reviewed regarding their 2007 Community Investments.

Comcast also notified the Town that as of February 17, 2009 all over the air broadcast stations will end their analog transmissions and replace them with all digital transmissions. Televisions using “rabbit ears” or an antenna will no longer work. A DTV transmission tool kit may be reviewed at the Town Office or at Comcast in Exeter.

The Southeast Land Trust of New Hampshire sent a notice that they are building a parking lot and culvert at the Cole Farm.

Sue McKinnon gave reports to the Selectmen containing the new assessing figures for all properties in Town. Land values are up, building values are down, and all neighborhoods were reviewed. All property owners will receive a letter from the assessing company showing their new values. The letter will also contain the dates the assessors will be available to speak with property owners and the manner in which to obtain an appointment. The Selectmen will review the reports before giving their approval.

The reconciliation has not begun as Sue is waiting for ADS to get back to her with additional information.

Sue advises that Ann April will work next week while she is out for training. Sue will be taking Fridays off for the rest of the summer as vacation days.

Correspondence from the Great Bay Chapter of the American Red Cross asking to place a sign in Town was discussed. It was decided to ask them to meet with the Selectmen and to bring photographs of other signs they have installed.

Wes reported that he spoke with the Local Government Center about making appointments to various boards. He was informed that the Selectmen make the appointments. The Planning Board Chairman and the prospective member to the Planning Board will meet with the Selectmen soon.

A memo to all employees informing them of the new payroll schedule was signed. Payroll has changed to weekly instead of bi-weekly and the pay day has changed from Wednesday to Friday.

Rosanne made a motion to accept the minutes of the July 8, 2008 meeting. Michael seconded the motion which then passed with all in favor

The meeting adjourned at 7:35pm.

Respectfully submitted,

Nancy J. Spencer  
Administrative Assistant